



**Subcontractor Application form  
and  
Consent for Background Check**

Commercial Cleaning Services requests this information to determine your classification under the IRS guidelines and eligibility of liability insurance coverage required by CCS & our client's insurance providers.

Applicant's Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

City, ST, Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security or EIN: \_\_\_\_\_ DOB: \_\_\_\_\_

Driver's License or State Issued ID: \_\_\_\_\_ State: \_\_\_\_\_ Number \_\_\_\_\_

What type of business are you?

Sole Proprietorship/Individual       Limited Liability Co.       Other \_\_\_\_\_

Do you hold any Professional Business Licenses? \_\_\_\_\_

Do you perform other Contractor Services or have other employment:       Yes       No

If Yes, Please list hours and/or days you are not available to perform tasks for CCS:

Do you carry any liability insurances?       Yes       No      If YES, what type(s)  
 General Liability       Worker's Comp       Bonds       Auto       Other: \_\_\_\_\_

Have you ever been convicted of driving under the influence of drugs/alcohol?       Yes       No

Have you ever tested positive, or refused to test on any pre-employment drug or alcohol test administered by an employer which you applied, and was not hired during the past three (3) years?

Yes       No

Have you ever been convicted of a felony?       Yes       No      In what state(s) \_\_\_\_\_

If YES, please explain in detail your conviction circumstances and how long you served your sentence:

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This is to inform you that Commercial Cleaning Services may request a consumer report from a consumer reporting agency in connection with your application for joining Commercial Cleaning Services as an independent contractor. Any information contained in these reports may be taken into consideration in evaluating your application.

For Commercial Cleaning Services purposes, a consumer report consists of a credit check, criminal history records, motor vehicle records, education and independent contractor employment history.

The Federal Fair Credit Reporting Act is designed to promote accuracy, fairness and privacy of information in the files of every CRA. Most CRAs are credit bureaus that gather and sell information about you to creditors, employers, landlords and other businesses. As part of the FCRA, a CRA may not provide information about you to a prospective Company without your written consent.

If it appears likely an adverse decision regarding your association with Commercial Cleaning Services may be made based entirely or in part on information contained in these reports, you may be notified of this possibility before a final decision is made. At that time, you will be provided with a copy of any consumer report(s) Commercial Cleaning Services has obtained on you, as well as a summary of your rights under the FCRA.

Your consent is required by law for the release of this information. Your signature on this form indicates you have carefully read and understand this notice and authorizes the release of a consumer report to Commercial Cleaning Services for the purposes described above.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Full Name: \_\_\_\_\_